

# Terms and Conditions

This Terms and Conditions relate to the company Aura Creative Design and gives a summary of how we conduct our business. We endeavor to keep our approach towards business flexible, however please take the time to read these notes as they form the foundation of our services.

[www.auracreativedesign.co.uk](http://www.auracreativedesign.co.uk).

The entire contents of this website is the copyright of Aura Creative Design and may not be reproduced without permission. All rights reserved. Any person or company undertaking the services of Aura Creative Design agrees to the terms and conditions as set out.

## Intellectual Property.

The client will not hold Aura Creative Design responsible for any infringement of copyright relating to text contained within designs. It is the responsibility of the client to ensure that no copyright infringement will occur in the use of their company name. Refunds will not be made in cases of such copyright infringement.

We always do our best to ensure that our designs are original and do not infringe upon any existing trademarked design. Should this unlikely event occur then the limit of our liability is the price of the package, i.e. the client will be offered a full refund. Un-approved project designs shall remain the copyright of Aura Creative Design and may not be reproduced without permission.

Aura Creative Design reserves the right to reproduce any of its projects for promotional purposes.

## Payment.

Payment must be made within 28 days of invoice unless agreed otherwise by Aura Creative Design.

## Payment for new clients.

For new clients Aura Creative Design reserves the right to invoice a deposit of 25% - 50% depending on the agreed quotation and project type, this will be invoiced prior to commencement of work with a payable on receipt of Invoice, the balance must be settled before any website is made live or files sent to print.

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## Late Payment.

Please be aware that under the terms of the Late Payment of Commercial Debts (Interest) Act 1998, we are entitled to levy interest and a late payment compensation fee on overdue debts. The Late Payment Fee is currently levied at £40.00. Please note, non-payment to terms will be pursued.

Payments will be credited first to late payment charges & next to the unpaid balance. The Client shall be responsible for all collection or legal fees necessitated by late or default in payment. Aura Creative Design reserves the right to withhold delivery & any transfer of ownership of any current projects if accounts are not current or overdue invoices are not paid in full. All grants of any license to use or transfer of ownership of any intellectual property rights under this Agreement are conditioned upon receipt of payment in full which shall be inclusive of any & all outstanding Additional Costs, Taxes, Expenses, & Fees, Charges or the costs of Changes.

## Design Production Process/Project Approval.

Clients may request any number of revisions providing they give clear and concise feedback and the revisions are within the agreed bounds of the brief . The design and production process will terminate when the client gives final approval of a project in writing. All liabilities for errors, changes, or alterations become the responsibility of the client, once a design has been approved. On completion of any project, the ownership and copyright of all design/content is automatically transferred to the client.

## Post-Approval Alterations.

Post-approval revisions can be made and charged for at a rate which is agreed between Aura Creative Design and the client.

## Agreement.

By placing an order with Aura Creative Design you agree to our current terms and conditions. Aura Creative Design reserve the right to alter, amend and remove any part of these terms and conditions at any time.